

# BUCKS STUDENTS' UNION OPPORTUNITY PROFILE



This opportunity profile is designed to give you an idea of what your position with this organisation will involve. It highlights the commitments, skills and benefits you can expect taking up that role.

---

**Role:** Captain

**Department:** Student Activities

---

**Opportunity:** Captaincy offers an opportunity to be involved in the day-to-day running of a team within a club in a sport you enjoy. Not only do you get to pick your squad and team each week and make tactical game changing decisions in matches, you are also a vote carrying decision maker as part of the elected committee helping shape your club moving forwards.

---

## **Benefits:**

- CV enhancement
  - Hours can be accredited to volunteering
  - Hands on experience of working with your peers
  - Enhancement of like skills
  - Experience of managing budgets
  - Experience of working in a democratic environment
  - Time management
  - People management
  - Experience of sitting on committees
  - Experience in conducting meetings
  - New friendship groups outside of just your course and house mates
  - Being part of the largest collective group of students in the Students' Union
- 

## **Duties and responsibilities:**

Any club with a strong membership, structure, competitive opportunities and varying standards of player, will need to form teams. The position(s) needs people who are of suitable standard or the particular squad. Team captains need to be fair, diplomatic, enthusiastic, well organised and contactable by phone.

- To select teams and make any changes/revisions in discussion with the coach
  - To liaise with the Students Activities team with regards to fixtures
  - To select players fairly
  - To ensure that the team knows what is expected of them in terms of commitment and attitude towards training and competition.
  - To encourage the players to be open and frank about all issues concerning the club.
  - To communicate with players and to listen and react appropriately to any problems that may arise.
  - Liaise with the coach and support and enforce their decisions
- 

## **Training and support:**

As a captain you will be given training prior to the commencement of the academic year with regards to how to most effectively manage your time as captain and your roles and responsibilities. You will also receive an Athletic Union handbook to refer to throughout the course of the year. As a captain you will have the full support of your fellow committee as well as the resources offered from the Student Activities team including use of email, and telephone facilities. Assistance with transport issues, the confirming of all fixtures and opposition and organisation of match officials and coaches where applicable.

**Skills gained:** Participating in this opportunity will enable you to develop and practice the following skills:

<input checked="" type="checkbox"/> Written Communication	<input checked="" type="checkbox"/> Citizenship	<input type="checkbox"/> Languages
<input checked="" type="checkbox"/> Teamwork	<input checked="" type="checkbox"/> Decision Making	<input checked="" type="checkbox"/> Physical Fitness
<input checked="" type="checkbox"/> Organisational Skills	<input checked="" type="checkbox"/> IT	<input checked="" type="checkbox"/> Networking
<input checked="" type="checkbox"/> Verbal Communication	<input type="checkbox"/> Community Awareness	<input checked="" type="checkbox"/> Creativity
<input checked="" type="checkbox"/> Time Management	<input checked="" type="checkbox"/> Problem Solving	<input type="checkbox"/> Environmental Awareness
<input type="checkbox"/> Marketing	<input checked="" type="checkbox"/> Leadership	<input type="checkbox"/> Project Management
<input checked="" type="checkbox"/> Delegation	<input checked="" type="checkbox"/> Cultural Awareness	<input type="checkbox"/> Mechanical Skills
<input type="checkbox"/> Financial Management	<input type="checkbox"/> Numeracy	<input type="checkbox"/> Learn a New Skill

**Time commitment:** approximately 20 hours a month

**Fixed:**

- Attend training for your relevant team, if you are a player. 1.5 hours a week
- Committee meetings. 2 hours at least once a month
- Attend Athletic Union Council
- Deciding teams
- Confirming fixtures with Student Activities team
- Informing players that they are playing and when and where to meet
- Confirming travel arrangements
- Organising fixtures

**Responsible to:** Athletic Union Council and Activities Coordinator

**Operates alongside:** Athletic Union Council, the rest of its club/society committee and the Student Activities team

**For further information contact:**

**Clubs:** [sport@bucks.ac.uk](mailto:sport@bucks.ac.uk)

01494 601 600