

BUCKS STUDENTS' UNION OPPORTUNITY PROFILE



This opportunity profile is designed to give you an idea of what this position within Bucks Students' Union will involve. It highlights the commitments, skills and benefits you can expect in taking up that role.

Role: Vice President Achievement and Belonging

Department: Trustee Board

Opportunity: The position of Vice President Achievement & Belonging of Bucks Students' Union is a unique opportunity to be part of the Union's Leadership Team. It offers the right individual the opportunity to shape and influence the academic and co-curricular life of students at Buckinghamshire New University in pursuit of the Union's mission to 'Make Life Better for Students at Bucks'. Which will involve working directly with recreational and competitive sports clubs, societies, and other student-led communities and projects to better the student experience and nurture a sense of belonging, alongside working on committees and initiatives to further this goal.

As Vice President Achievement & Belonging, you will be a representative of students at the University, particularly with regard to the Equality Diversity and Inclusion work of the Students' Union, the Sustainability and Green Initiatives, and the Growth and Development of student-led communities. As Vice President Achievement & Belonging you will also be a member of the Board of Trustees of a charity whose role is to improve the education of students at Buckinghamshire New University. You will have the opportunity for considerable networking both within the University and outside, particularly with other professionals and representatives in the student movement.

Benefits:

- Salaried position £25,048 p.a
- Holiday entitlement of 30 days plus bank holidays and the Christmas closure period
- Stakeholder pension is available
- Considerable opportunities for on the job training and development
- Excellent career experience
- Free under 25's railcard
- Free Totum card
- Out of pocket expenses paid
- An opportunity to work within a dynamic, student led organisation making a real difference for students at BNU
- Working in a vibrant, fun and exciting environment.

Duties and responsibilities:

- Be responsible for improving and developing the co-curricular experience of all students at BNU
- Be responsible for the Equality, Diversity and Inclusion work of the Students' Union
- Be responsible for sustainability and green initiatives produced by the Students' Union
- Be responsible for increasing and developing our portfolio of opportunities and growing participation across the breadth of the Students' Union's offer, including Personal Development, Leadership and Employability
- Be a trustee of the Union and a part of the Executive Committee
- Be a primary representative of all students at BNU on issues within the University, the local community and the national stage
- Participate in enhancing the welfare of all students at BNU
- Hold the University accountable for its promises and delivery of the student experience

People who like this opportunity may also be interested in the following positions:

- Student Trustees
- President
- Vice President Education & Welfare (High Wycombe), or Vice President Education & Welfare (Uxbridge & Aylesbury)
- NUS National Conference Delegate

Training and support: A comprehensive and extended programme of induction and ongoing training and development is part of this position. The opportunities for continuous professional development are considerable.

Skills gained: Participating in this opportunity will enable you to develop and practice the following skills.

written communication	<input checked="" type="checkbox"/>	citizenship	<input checked="" type="checkbox"/>	languages	<input type="checkbox"/>
teamwork	<input checked="" type="checkbox"/>	decision making	<input checked="" type="checkbox"/>	physical fitness	<input type="checkbox"/>
organisational skills	<input checked="" type="checkbox"/>	IT	<input checked="" type="checkbox"/>	networking	<input checked="" type="checkbox"/>
verbal communication	<input checked="" type="checkbox"/>	community awareness	<input checked="" type="checkbox"/>	creativity	<input checked="" type="checkbox"/>
time management	<input checked="" type="checkbox"/>	problem solving	<input checked="" type="checkbox"/>	environmental awareness	<input checked="" type="checkbox"/>
marketing	<input checked="" type="checkbox"/>	leadership	<input checked="" type="checkbox"/>	project management	<input checked="" type="checkbox"/>
delegation	<input checked="" type="checkbox"/>	cultural awareness	<input checked="" type="checkbox"/>	mechanical skills	<input type="checkbox"/>
financial management	<input checked="" type="checkbox"/>	numeracy	<input checked="" type="checkbox"/>	learn a new skill	<input checked="" type="checkbox"/>

Other (as specified below):

You will become a fully trained and experienced charity trustee. As there is a national shortage of young experienced trustees, when you leave you will be able to use your skills to get high quality voluntary experience as a trustee in many fields and industries to support your career aspirations.

Time commitment: Full time position paid for 37 hours per week. Considerable evening and weekend working is involved for which no overtime is paid. Normal working hours are 9am – 5pm Mon - Fri.

Flexible: There is considerable flexibility excepting the schedule of regular meetings referred to below.

Fixed: The role involves participation in many meetings which operate on a fixed calendar and of variable frequency.

Committees Attended:

Union Committee

- Union Council
- Trustee Board
- Finance & Staffing
- Strategy & Planning
- Governance Committee
- Athletic Union Council
- Varsity Planning
- Societies Funding Committee
- Executive Committee
- Environmental, Sustainability and Fairtrade Committee
- AU Planning
- Societies Council
- Student Activities Committee (Chair)
- Feedback Oversight Group

University Committees

- Programme Committee Meetings
- Student Experience Committee
- University Course Approval Panels
- EDI Committee
- Race Equality Charter Self Assessment Team
- Sustainability Committee

External Meetings

- NUS Lead and Change Conference
- South East Conference
- BUCS South East Regional Meetings

Method of appointment: This position is elected by the students of Buckinghamshire New University.

Venue: Bucks Students' Union Offices including the Uxbridge and Aylesbury Campuses and potentially Partner College campuses.

Responsible to: Union Council & The Trustee Board of Bucks Students' Union.

Operates alongside: The President, Vice President Education & Welfare (High Wycombe), Vice President Education & Welfare (Uxbridge & Aylesbury), Senior Management Team and Trustee Board of Bucks Students' Union.

For further information contact:

Matthew Kitching Deputy CEO
matthew.kitching@bnu.ac.uk
01494 601 600

Lucy Ryan Student Experience Manager
lucy.ryan@bnu.ac.uk
01494 601 600

bucksstudentsunion.org/elections