



BUCKS STUDENTS' UNION OPPORTUNITY PROFILE

Role	Student Trustee
Department	Trustee Board
Reports to	Trustee Board of Bucks Students' Union
Locations	Bucks Students' Union Offices including the Uxbridge and Aylesbury Campuses
Important dates	<p>Trustee Board Union Committees</p> <ul style="list-style-type: none">• Finance and Staffing• Strategy and Planning• Governance Committee• Sabbatical Officer Remuneration <p>Disciplinary panels as required</p>
Opportunity	<p>The position of Student Trustee of Bucks Students' Union is a unique opportunity to be part of the team driving the strategic direction of the Union.</p> <p>As a registered charity aiming to improve the education of students at Buckinghamshire New University, the Trustee Board has final sign-off on the Union's biggest plans. Working alongside Officer Trustees and External Trustees you will ensure that the charity with a turnover of over £2.5 million a year meets its objectives and continues to operate in the best interests of its members.</p> <p>You will have the opportunity to network within the Union as well as with other professionals and representatives in the not-for-profit sector</p>
Responsibilities	<ul style="list-style-type: none">• Be a Trustee of Bucks Students' Union and sit on the Trustee Board• Have optional involvement in other committees (e.g., Finance & Staffing, Governance)• Be responsible for setting the strategic direction of the Union and communicating with key stakeholders• Receive reports from officers and staff regarding the operations and progress of the union• Receive reports based on the local and national student movement and the future direction of Higher Education
Standards required	<ul style="list-style-type: none">• The post holder will be a current student• The post holder will need to act in a polite, friendly, and helpful manner.• The post holder will always display the highest standards of integrity and honesty• The post holder will observe high standards of punctuality <p>The post holder will be aware and respectful of equal opportunities and sensitive to diversity.</p>

Person specification	<ul style="list-style-type: none"> • Commitment to Bucks Students' Union and its values • Ability to dedicate the necessary time and effort • Responsiveness on email to approve policies and confirm meeting requests • Act with discretion and tact • Logical and pragmatic thinking • Ability to work effectively as a member of a team • Good judgement and willingness to speak up
Time commitment	<p>Trustee Board meetings take place a minimum of 4 times per academic year. Most meetings will be held in the evenings. Some extra time for correspondence between meetings may be required.</p>
Skills gained	<p>Participating in this opportunity will enable you to develop and practice the following skills:</p> <ul style="list-style-type: none"> • teamwork • organisational skills • verbal communication • delegation • financial management • citizenship • decision making • community awareness • problem-solving • leadership • cultural awareness • networking • environmental awareness • learn a new skill
Benefits	<ul style="list-style-type: none"> • Considerable opportunities for networking • Excellent career experience • Reasonable expenses paid • An opportunity to work within a dynamic student-led organisation, making a real difference for students at BNU • Working in a vibrant fun and exciting environment • Opportunity to represent the Students' Union at external events and social, celebratory occasions • Invitation to the Union Awards ceremony
For more information, contact	<p>Matthew Kitching Deputy CEO matthew.kitching@bnu.ac.uk 01494 601600</p>